

## Restoration/Modification/Updation Form

PRODUCTION SERVER  / STAGING SERVER

1. URL of the application with IP Address :

2. Name of the Database with IP Address :

3. Application Activity :

i. Restore / Modification (With Folder Name) :

ii. Change of OS Platform / Web Server / Framework etc. :

4. Database Activity :

i. Creation of New Database / Database Restore / Database Modification :

ii. Change of Database Version. :

5. Back up Request :

i. Name of the Application Backup (with date) :

ii. Name of the Database Back up (with Date) :

iii. Log Back up (with date) :

6. Others :

### OFFICE USE

( Requested By )

( Forwarded by Group Head )

( Approved By )

( Receiver Signature )

Action Taken :